Saltash Town Council

Konsel An Dre Essa

The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

30 October 2026

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 5th November 2026 at 7.00 pm**.

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so **no later than three working days before the meeting** either by email to enquiries@saltash.gov.uk or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Please note if Councillors have any queries on the business to be transacted at this meeting the Clerk must be notified **no later than 12 noon the before the meeting.**

Planning applications can be viewed by Members of the Council prior to the meeting on the Cornwall Council's website www.cornwall.gov.uk. Members of the public may view planning applications online during normal working hours of 9:30 a.m. to 4:30 p.m. online at the Saltash Library Hub.

Yours sincerely,

S Burrows
Town Clerk / RFO

To:

Essa	**Tamar**	**Trematon**
A Ashburn	S Gillies	S Miller
R Bickford	M Johns	B Samuels (Vice-Chairman)
R Bullock	S Martin	S Slavin
L Mortimore	P Nowlan	B Stoyel (Chairman)
P Samuels	J Peggs	
J Steers	J Suter	

A Civility & Respect Pledge Council

Agenda

1. Civility and Respect Pledge Reminder.
   The Town Council has adopted the Civility and Respect Pledge. Members are reminded of their obligations under the Code of Conduct. Debate is to be respectful, focused on the issues, and conducted in accordance with the Code of Conduct.

2. Health and Safety Announcements.

3. Apologies.

4. Declarations of Interest:
   a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

   b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

5. Public Questions - A 15-minute period when members of the public may ask questions of the Town Council.
   Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall **no later than three working days before the meeting.**

   Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.

6. To receive and approve the Minutes of the Full Town Council Meeting held on 1 October 2026 as a true and correct record. (Pages 6 - 17)

7. To receive and note the minutes of the following Committees and consider any recommendations:

   a. Joint Burial Board held on 15 October 2026; (Pages 18 - 25)

   b. Services held on 15 October 2026; (Pages 26 - 31)

   c. Planning and Licensing held on 20 October 2026; (Pages 32 - 40)

   d. Burial Authority held on 22 October 2026;

   e. Extraordinary Planning & Licensing held on 27 October 2026;

   f. Personnel held on 29 October 2026.

8. To receive and note the minutes of the Library Sub Committee held on 8 October 2026 and consider any recommendations. (Pages 41 - 51)

9. To receive the Chairman's report and consider any actions and associated expenditure. (Pages 52 - 54)

10. To receive the Monthly Crime Figures and consider any actions. (Pages 55 - 57)

11. To receive a report from Community Enterprises PL12 and consider any actions and associated expenditure. (Pages 58 - 75)

12. To receive a report from Community Area Partnerships and consider any actions and associated expenditure. (Pages 76 - 91)

13. To receive a report on behalf of Safer Saltash and consider any actions and associated expenditure.

14. To receive a report from Saltash Chamber of Commerce and consider any actions and associated expenditure. (Page 92)

15. To receive a report from Cornwall Councillors and consider any actions and associated expenditure. (Pages 93 - 99)

16. To receive an update on the future of the health care in Saltash and consider any actions and associated expenditure.

17. To welcome representatives from Drip Drip Tamar and to receive their presentation and consider any actions. (Pages 100 - 116)

18. To consider Risk Management reports as may be received.

19. Finance:

    a. To advise the receipts for September 2026; (Page 117)

    b. To advise the payments for September 2026; (Pages 118 - 120)

    c. To report urgent and essential works actioned by the Town Clerk under Financial Regulations;

    d. To note that bank reconciliations up to 30 September 2026 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;

    e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.

20. To receive the notes of the Saltash Town Team meeting held on 12 October 2026 and consider any actions and associated expenditure. (Pages 121 - 126)

21. To receive Planning Application PA26/06212 and consider any actions.
PA26/06212
Mr & Mrs Laura and Gavin Gavasingha – **10 Alamein Road Saltash Cornwall PL12 4HR**
Loft conversion with front and rear dormer
Ward: Essa
Date received: 29/10/2026
Response date: 12 November 2026
https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TL039DFGHXF00

22. Meet your Councillors: The next scheduled meeting date Saturday 21 November 2026 outside Saltash Heritage Museum, Fore Street.

23. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

24. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

25. To receive and approve the private and confidential minutes of the Full Town Council meeting held on 3 September 2026 as a true and correct record.

26. To receive an update from the Chair of the Town Council and consider any actions and associated expenditure.

27. To consider any items referred from the main part of the agenda.

28. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.

29. Date of next meeting: 3 December 2026 at 7:00 p.m.

30. Common Seal:
I Move to Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.